

CAROLINE COUNTY HEALTH DEPARTMENT

Division of Environmental Health (410/479-8045)

403 S 7th, Rm 248; Street, Denton, Maryland 21629



Public Health
Prevent. Promote. Protect.

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

Please allow minimum of 30 days processing time **FEE, SITE PLAN AND FLOOR PLAN MUST ACCOMPANY THIS APPLICATION**

APPLICATION FOR WATER/SEWAGE VERIFICATION

(Per COMAR 26.04.02. or 26.04.03) This application required for any/all improvements—changes on property.

DIRECTIONS: Complete all requested information in boxes below, attach current fee, floor plan, site plan, and mail or deliver to address above

OWNER AND PROPERTY INFORMATION

First and Last Name

Mailing address (street or PO Box)

Mailing address: City, State, ZIP

PHONES: Day phone and/or cell phone

Owner's email

Secondary email

Property Location (911 address)

Property Tax ID Number

TAX MAP - BLOCK -- PARCEL

LOT AND SUB'D NAME

PROJECT INFORMATION (CHECK ONE BOX ONLY)

- ☐ Accessory Dwelling Unit: _____ #units and & _____ bedrooms per/unit
- ☐ Accessory Structures (sheds, detached garages)
- ☐ Commercial Alteration
- ☐ Commercial Addition
- ☐ Commercial - miscellaneous
- ☐ Deck/Patio
- ☐ Demolition
- ☐ Driveway
- ☐ Farm Structure
- ☐ Home Occupation Use
- ☐ Lot Line Revision
- ☐ OTHER, (such as communications tower, sign, etc.; explain below)
- ☐ Pool (In-Ground)
- ☐ Pool (Above Ground)
- ☐ Residential Addition
- ☐ Residential Alteration
- ☐ Residential - misc
- ☐ Sidewalks
- ☐ Single Family Dwelling
- ☐ Special Use/Change of Use/home occupation business
- ☐ SRA Revision
- ☐ Subdivision Review (existing structures or SRA)
- ☐ Temporary Structure

OWNER'S DESCRIPTION OF PROPOSAL (INCLUDE DIMENSIONS)

SQUARE FEET: Existing: _____ Addition: _____
BEDROOMS: Existing: _____ Addition: _____

OWNER'S CHECKLIST

- ☐ APPLICATION SIGNED AND DATED
- ☐ SITE PLAN ATTACHED
- ☐ FLOOR PLAN ATTACHED
- ☐ \$40 CHECK OR MONEY ORDER PAYABLE TO "CAROLINE COUNTY HEALTH DEPT"

X _____

OWNER'S SIGNATURE REQUIRED

DATE

SITE PLAN REQUIRED

Stake proposed improvements and **submit a scaled drawing** (engineer scale to be 1"=40'; 50', 60' or 100') Scaled drawing (aka "Site plan") must show: proposed improvements and existing: property lines, buildings, residential and farm well(s), underground water lines, septic system(s), driveway(s), streams, ponds.

FLOOR PLAN REQUIRED

A floor plan is required for a proposal which alters interior spaces and for residential or commercial proposals which add space. Show existing and proposed floor plans. Also write in "Owner's Description of Proposal: additional and proposed square footage, and number of bedrooms, *if applicable*.

(WSV-2013.DOC) **H.D. USE ONLY:** Date Rec'd: _____
HD COMMENTS

Rec'd by: _____

Receipt#: _____

Application ID#: _____